

**LAUGHTON-EN-LE-MORTHEN PARISH COUNCIL**

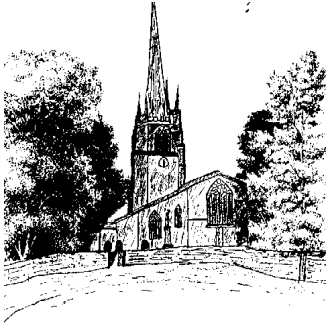
**Venue:**

**Date: Wednesday, 16th September,  
2020**

**Time: 7.15 p.m.**

**A G E N D A**

1. Agenda - 16th September, 2020 at 7.15 p.m. (Pages 1 - 4)



## Laughton-en-le-Morthen Parish Council

The Village Hall  
Firbeck Avenue  
Laughton-en-le-Morthen S25 1YD  
Clerk: Mrs C J Havenhand  
Telephone - 01709 528823

Email: [clerk-laughtonparishcouncil@outlook.com](mailto:clerk-laughtonparishcouncil@outlook.com)

**Notice of an ordinary meeting of Laughton-en-le-Morthen Parish Council to be held on WEDNESDAY 16<sup>th</sup> SEPTEMBER 2020 at 7.15pm. The meeting will be held remotely via a remote meeting platform.**

### Access -

The remote meeting platform can be accessed by using the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/84755214402?pwd=aHlxVG81Qy9XZW1SbmYybVBKNlFEdz09>

**Meeting ID:** 847 5521 4402

**Password:** Please contact the clerk on 01709 528823 between the hours of 10am and 4pm for the password to the meeting.

### By Landline -

By ringing any of these UK numbers and keying in your meeting ID and Password when asked:

• 0203 481 5240 • 0131 460 1196 • 0203 051 2874 • 0203 481 5237

Please note you that depending on your call plan you may be charged for these numbers.

Find your local number: <https://us02web.zoom.us/u/kdUrPoXGWf>

**Meeting ID:** 847 5521 4402

**Password:** Please contact the clerk on 01709 528823 between the hours of 10am and 4pm for the password to the meeting.

**This meeting is open to the public by virtue of the Public Bodies (Administration to Meetings) Act 1960 s1 and The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.**

Yours Faithfully

Mrs Caroline Havenhand

Clerk and Financial Officer

10<sup>th</sup> September 2020

Apologies for absence should be notified to the Clerk prior to the meeting.

## **PUBLIC PARTICIPATION**

Following completion of the first business (election of Chairperson/receipt of declarations of Acceptance of office as necessary) and information on the recording of meetings, the Parish Council will invite members of the public to put questions on relevant parish matters or to make statements appertaining to items on the agenda for the meeting, prior to the commencement of other business. This is for a period of up to 15 minutes.

## **Parish Council Meeting** **Wednesday 16<sup>th</sup> September 2020**

### **AGENDA**

- 1 To receive and approve reasons for absence.
- 2 To receive declarations of interest in respect of business on the Agenda
- 3 To authorise the chairman to sign the minutes of the meeting held on 19<sup>th</sup> August 2020, as a true and correct record.
- 4 To identify any agenda items which may be considered following the exclusion of the press and public, due to the confidential nature of the business to be discussed.

### *Public Participation Session – Comments or questions from members of the public*

- 5 To receive information on the following ongoing issues and decide further action where necessary: -
  - 5.1 To review the most recent play inspection report and agree any action.
  - 5.2 To provide an update on the allotments, agree next years' rent from 1<sup>st</sup> October 2020 and to agree to two further allotment skips.
  - 5.3 To provide an update on the defibrillator codes.
  - 5.4 To provide an update on the issue of overhanging trees and decide any action.
6. Matters requested by Councillors/Clerk: -
  - 6.1. To decide in view of updated legislation whether to hold the delayed Annual Parish Meeting, and, if relevant, to set the date.
  - 6.2. To consider the advice from YLCA regarding face to face meetings.
  - 6.3. To agree the renting of the Football field to Laughton Boys and agree this year's tariff.
  - 6.4. To discuss the updated government guidelines relating to Covid 19 and agree any action.
7. To consider relevant planning applications as published on RMBC's weekly Lists 33 to 36 (2020). In particular, to discuss: -

**RB2020/1249** - Change of use of garage to office (use class B1) and formation of car park  
Brambles Croft Close Laughton-en-le-Morthen

<http://rotherham.planportal.co.uk/?id=RB2020/1249>

**RB2020/1241** -Trees & Woodlands Application to undertake works to a tree(s) within Laughton-en-le-Morthen - Pear Tree Farm High Street Laughton-en-le-Morthen

<http://rotherham.planportal.co.uk/?id=RB2020/1241>

**RB2020/0882** - Creation of rooms in roof space with front dormer windows - 42 High Street Laughton-en-le Morthen.

<http://rotherham.planportal.co.uk/?id=RB2020/0882>

8. To receive information on any previous planning applications/issues and discuss further action.

Including any further information on a decision for **RB2020/1017** - Siting of storage container, land at Fishlakes, East Field Lane, Laughton-en-le-Morthen.

<http://rotherham.planportal.co.uk/?id=RB2020/1017>

9. Employment matters

9.1 To notify Council of receipt of National Salary Award for Local Councils for 2020/21 and advise its impact on Clerk's salary, backdated to 1<sup>st</sup> April 2020.

10. Financial Matters: -

- 10.1. To receive the RFO'S report including notification of receipt of second half of precept.
- 10.2. To approve accounts for payment and note contractual payments made under the clerk's delegation. Please see Appendix 1.
- 10.3. To receive bank reconciliation to 31<sup>st</sup> August 2020.
- 10.4. To agree any transfers to reserves

11. To consider the following new correspondence received and decide where action is necessary.

Correspondence that may require a decision, where the issue does not have a separate agenda item.

Email -

Various	Covid 19 Information briefings RMBC (Rotherham Metropolitan Borough Council)
7 <sup>th</sup> September 2020	RMBC – Consultation notifications payphones
4 <sup>th</sup> September 2020	VAR Rotherham – Newsletter Edition 23
28 <sup>th</sup> August 2020	VAR Rotherham – Newsletter Edition 22
28 <sup>th</sup> August 2020	White Rose Newsletter YLCA
21 <sup>st</sup> August 2020	VAR Rotherham – Newsletter Edition 21
21 <sup>st</sup> August 2020	YLCA training schedule

Paper

None

12. To notify the clerk of matters for inclusion on the agenda of the next meeting
13. To fix the date and time of the next Ordinary Parish Council Meeting (21<sup>st</sup> October 2020)

Enc. Appendix 1

Caroline Havenhand

Clerk – Laughton-en-le-Morthen Parish Council

Agenda 16<sup>th</sup> September 2020 - Appendix 1 – Accounts paid or for payment

PAYMENT LIST - SEPTEMBER 2020						
Date	Supplier	Item	Cheque No	Cost	VAT	Total
3rd September 2020	Business Stream	Allotment Water	DDR	£ 76.10		£ 76.10
9th September 2020	Salaries	Payroll Employees	IB	£ 951.70		
				£ -		
				£ 951.70		£ 951.70
16th September 2020	YLCA	Risk Assessment Webinar	IB	£ 5.00		£ 5.00
16th September 2020	Clerk's Expenses	Reimburse Clerk - general expenses	IB	£ 19.80		£ 19.80
16th September 2020	KCM	Allotment Skip	IB	£ 300.00	£ 60.00	£ 360.00
16th September 2020	Spectrum Futures	Quarterly Payroll Fee	IB	£ 39.30		£ 39.30
16th September 2020	HMRC	Quarterly PAYE	IB	£ 685.55		£ 685.55
16th September 2020	Water Plus Ltd	Water Leak	IB	£ 1,795.00	£ 359.00	£ 2,154.00
16th September 2020	Re-imburse Clerk Zoom	Monthly zoom payment	IB	£ 11.99	£ 2.40	£ 14.39
16th September 2020	NEST	Pension payment	DDR	£ 17.66		£ 17.66
30th September 2020	Leaf and Grass	Garden Contract	IB	£ 98.50		£ 98.50
30th September 2020	Leaf and Grass	Garden Contract	IB	£ 140.00		£ 140.00
SEPTEMBER 2020				£ 4,140.60	£ 421.40	£ 4,562.00
C/F AUGUST				£ 16,695.97	£ 917.16	£ 17,613.13
YEAR TOTAL 20/21				£ 20,836.57	£ 1,338.56	£ 22,175.13

Initials of/Chairman \_\_\_\_\_

Initials of Clerk \_\_\_\_\_